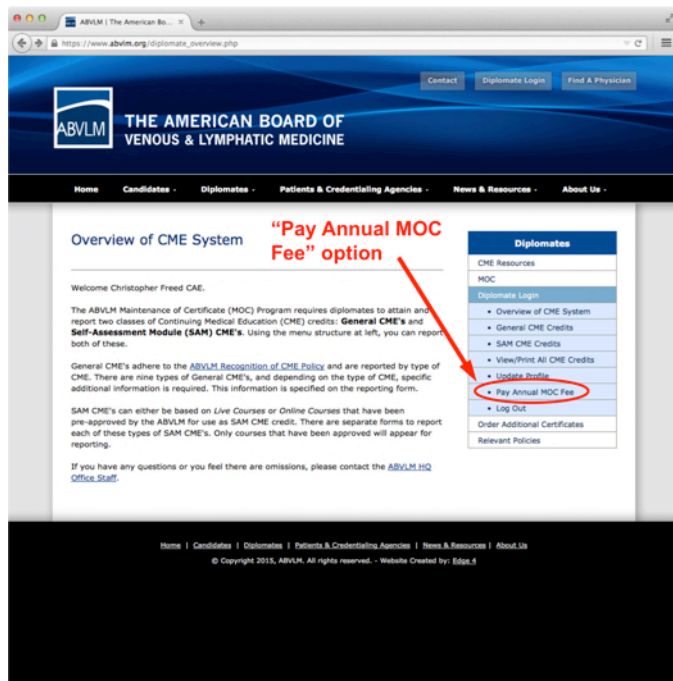


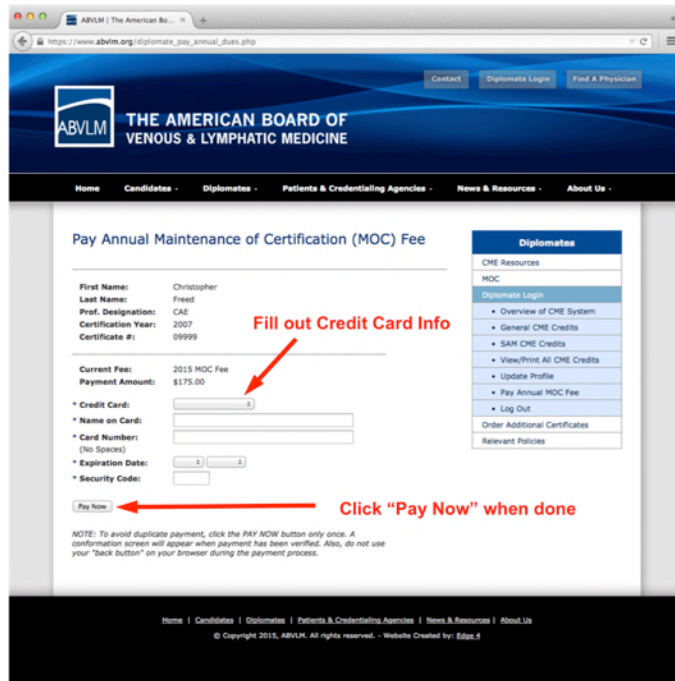
# Quick Reference Guide

## How to Make your Annual MOC Payment Online

**STEP 1:** Login to the ABVLM website (see other sheet for instructions) and click on the *Pay Annual MOC Fee* option.



**STEP 2:** Complete the Credit Card info on the secure payment screen. Then click PAY NOW.



**STEP 3:** You will be provided a *Payment Receipt Screen* which you can print for your records, and a receipt will also automatically be emailed to your email address on file.

### FAQ's

Q: What if I can't remember if I paid the fees for this year?

A: *The system will only accept one payment per year. If you have already paid online, then you will get a message saying "Your annual dues are currently up-to-date."*

Q: Can I pay via check instead of online?

A: *Online payments are the preferred method as it is automated and tracks payments. However, if you can only make payments by check, you can remit a check to the ABVLM HQ Office, and we can manually update your records with your payment.*

Q: What if I don't pay the annual fee? Are there consequences?

A: *The Maintenance of Certification is a program in virtually all certification bodies. This fee covers the cost of reviewing your CME credit submissions for MOC, updating your demographic records, providing a physician look up for the public, and responding to verification requests from hospitals and others.*

*The fee is part of the ongoing certification, and non-payment can lead to the revocation of your certification per the policies of the Board.*

If you have any questions or concerns, please contact the ABVLM HQ Office toll-free at (877) 699-4114, or via email to [info@ABVLM.org](mailto:info@ABVLM.org).